

**Agenda**  
**District Participatory Governance Council**  
**Monday, May 2, 2022**  
**2:15 p.m.**

**Zoom Meeting Link:**

<https://smccd.zoom.us/j/81000621970?pwd=SjNyeVpVTXZ0bDFEcUhRTkVqUGpwZz09>

1. **CALL TO ORDER/ESTABLISH A QUORUM** *(Time Allotted: 5 minutes)*
2. **STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**  
*(Time Allotted: 5 minutes)*
3. **ACTION ITEMS** *(Time Allotted: 5 minutes)*
  - a. Brown Act Resolution
  - b. Board Policies
    - i. BP 2.00 (3100) – Administrative Organization
    - ii. BP 2.51 – Reporting of Crimes
    - iii. BP 2.70 – Accreditation
    - iv. BP 2.75 – Institutional Planning and Effectiveness
    - v. BP NEW 3440 - Service Animals
    - vi. BP 3510 – Workplace Violence
    - vii. BP 3710 – Securing of Copyright
    - viii. BP 6.32 (3715) - Intellectual Property
    - ix. BP 6.33 (3750) - Use of Copyrighted Material
4. **BOARD POLICIES/ADMINISTRATIVE PROCEDURES FOR REVIEW**  
*(Time Allotted: 25 minutes)*
  - a. Second Review
    - i. BP 2.13 (7145) – Dissemination of Employee Information
    - ii. BP 2.14 (7135) – Outside Employment
5. **CLOSING REMARKS/FUTURE AGENDA ITEMS** *(Time Allotted: 5 minutes)*
6. **ADJOURNMENT**

## **Proposed Resolution**

**WHEREAS**, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

**WHEREAS**, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

**WHEREAS**, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature; and

**WHEREAS**, the continued local rates of transmission of the virus and variants causing COVID-19 are such that meeting in person would present imminent risks to the health or safety of attendees of public meetings;

**NOW, THEREFORE, BE IT RESOLVED** that there is an ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19 and as a result of that emergency, meeting in person would present imminent risks to the health or safety of attendees of in-person meetings of this legislative body within the meaning of California Government Code section 54953(e)(1).

**CHAPTER 2: Administration and General Institution**  
**BOARD POLICY NO. 2.13 (7145)**

**BOARD POLICY**  
**San Mateo County Community College District**

**Subject:** BP 2.13 Dissemination of Employee Information

**Revision Date:** 12/10; Reviewed 11/18

**References:** [Education Code Section 87031; Labor Code Section 1198.5](#)

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1. For employment verification inquiries, the District shall provide only verification of employment, dates of employment, the location of assignment and position held or job title, and the gross salary of an employee.
  2. Upon the written permission of an employee, any information about the employee may be released. In addition, information about an employee shall be furnished in compliance with law, a court order, subpoena, or to an official, employee or contractor of this District or another public agency, provided that such person has a legitimate reason to have the information. Except as otherwise authorized by law or in this policy, disclosure of employees' information and personal data to others, including but not limited to creditors, other governmental agencies or other individuals, is permitted only as authorized above.
  3. The District will promptly notify an employee whose employment records or personal data have been requested pursuant to law, subpoena or individual order.
  4. The District reserves the right to release information to the public regarding its employees provided there is good reason to do so and the release of such information would not be an unwarranted invasion of privacy.

[Also see the related collective bargaining agreements for applicable employee groups.](#)

**CHAPTER 2: Administration and General Institution**  
**BOARD POLICY NO. 2.14 (7135)**

**BOARD POLICY**  
**San Mateo County Community College District**

**Subject:** ~~BP 2.14~~ Outside Employment  
**Revision Date:** 5/09; Reviewed 5/15

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1. An employee of the District shall be permitted to engage in outside employment as long as it does not in any way interfere with his/her/their ability to carry out his/her/their assignment.
2. The sole determination of whether or not outside employment is in conflict with the employee's work shall be made by the respective College President or by the District Chancellor.